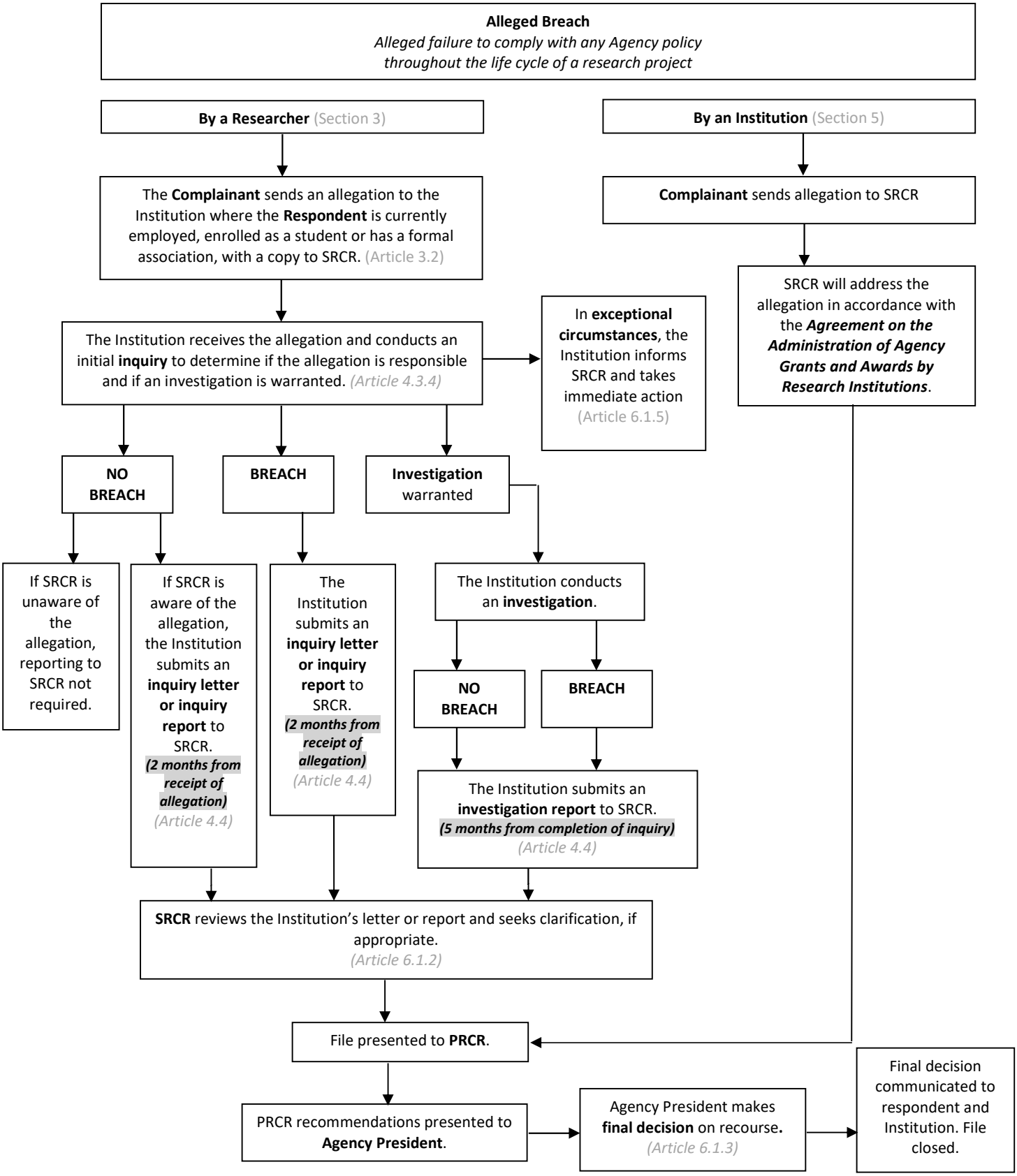A. SUMMARY OF RCR PROCESS